

Town of Vernon  
Vernon Arts Commission  
Minutes  
Monday, 09/14/15  
Vernon Community Arts Center

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15 OCT -1 AM 9:35

**Call to Order**

7:05 pm – Regular Meeting of the Vernon Arts Commission called to order by Sandra Justin, Chair.

**Attendance**

Sandra Justin, Commissioner / Chair

Lisa Ouellette, Commissioner / Treasurer / Acting Secretary

Vincent Bologna, Commissioner

**Business**

➤ **Minutes from August 3, 2015**

Minutes reviewed. Motion by Sandra Justin to approve as written with no corrections /  
Seconded by Vincent Bologna. *Approved by Bologna, Justin, Ouellette.*

➤ **Treasurer's Report**

- **Town of Vernon Account** = \$6,225 (Total Beginning Budget for FY16 = \$6,840)  
Activity = \$300 payable to Friends of Valley Falls as reimbursement for music at  
08/23/15 Artist's Day event.

Remaining funds

Performers = \$5,425 + Advertising = \$800 + Supplies = \$40

- **Friends of the VAC Account** = \$2,035.60 (Official Beginning Balance for FY16)

Motion by Sandra Justin to approve Treasurer's Report. Seconded by Vincent Bologna.  
*Unanimously approved by Justin, Bologna, Ouellette.*

➤ **Correspondence** = No correspondence to report.

➤ **Old Business**

- **Funding Requests – Introduced and previously discussed at prior meetings.**
  - No new business / nothing to report.

- **Committee Reports**

- **Vernon Volunteer Collaborative** = Nothing to report.

- **Programming and Outreach to Community** = Nothing to report.

- **Rails to Trails Mural Project**

Coming along, however the project is still battling vandalism.

The Vernon Police are investigating.

Inaugural dedication target date = Mid – Late October.

- **Website and Marketing** = Nothing to report.

- **Commissioners & Associate Commissioners – Status of Membership & Recruitment.**

The VAC's request to revise the membership section of the by-laws by adding two Associate Commissioners with voting privileges in the absence of a Commissioner was not placed on the 08/18/15 Town Council agenda as was expected during the last VAC meeting in August. The membership revision will be considered by the Town Council on Tuesday 09/15/15. VAC Chair, Sandra Justin will represent the VAC at the 09/15/15 meeting and will address any questions / concerns. Results of this request will be reported on during the 10/05/15 VAC meeting.

- **Networking / Peer Advising / State of CT Office of the Arts / Regional Arts Collaboration** = Nothing to report.

- **Friends of VAC Activity**
  - **Membership**

A letter / form soliciting FVAC membership renewals, as well as new members / contributors, will be prepared for mailing during the 10/05/15 VAC meeting. Preparations for the mailing will involve:

    1. Letter / form revision (Sandra Justin)
    2. Prepare mailing list and labels targeting 125 households (Lisa Ouellette)
    3. Purchase of envelopes and stamps (FVAC funded) (Sandra Justin and Donna Barnas)
  - **Funding Requests and Approvals** = Nothing to report / No actions needed.
  - **Scholarships** = Nothing to report.
  - **Other activity / concerns / issues** = None.
- **Procedures, By Laws, Mission Statement** = Nothing to report.
- **Consideration of Additional Agenda Items** *(to be added under New Business)*

Rockville High School Marching Band – Festival of Bands Program Book advertisement.  
*Unanimously approved by Justin, Bologna, Ouellette.*
- **New Business**
  - **RHS Marching Band – Festival of Bands Program Book advertisement.**

Motion by Vincent Bologna to allocate \$100 from the VAC advertising budget line to purchase a full page VAC advertisement in the Festival of Bands program book. Seconded by Sandra Justin.  
*Unanimously approved by Justin, Bologna, Ouellette.*  
Lisa Ouellette will provide the advertisement to the RHS Marching Band Booster Club.
- **Consideration of Agenda Items for next meeting**

The following topics will be brought up at the next meeting (10/05/15):

  - Block Grant idea for funding (all)
  - Public School Funding
  - FVAC Membership Drive (Sandra Justin)
  - FVAC Thank You Reception for members (Sandra Justin)
  - Report / Follow Up on By-Law Revision (Sandra Justin)
  - Report on FVAC tax-exempt status (Lisa Ouellette)
  - Further review of budget for FY16.
  - Rails to Trails Dedication.

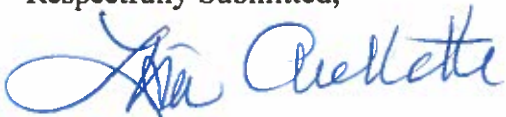
**Next Meeting**

- Monday 10/05/15 at 7 pm – Vernon Community Arts Center

**Adjournment**

8:04 pm *Motion Bologna, second Ouellette, unanimously approved by Justin, Bologna, Ouellette.*

Respectfully Submitted,



Lisa Ouellette, VAC Commissioner / Treasurer  
Acting Secretary for 09/14/15 VAC Meeting